



**Wyre Borough Council**  
**Date of Publication: 12 October 2016**  
**Please ask for : Roy Saunders**  
**Democratic Services and Scrutiny Manager**  
**Tel: 01253 887481**

Dear Councillor,

You are hereby summoned to attend a meeting of Wyre Borough Council to be held at the Civic Centre, Breck Road, Poulton-le-Fylde on **Thursday, 20 October 2016** commencing at 7.00 pm.

Yours sincerely,

A handwritten signature in black ink that reads "Garry Payne".

**Garry Payne**  
**Chief Executive**

### **COUNCIL AGENDA**

**1. Prayers**

The Mayor will invite the Mayor's Chaplain, Reverend Stephen Dunn, to say prayers.

**2. Apologies for absence**

**3. Confirmation of minutes**

(Pages 1 - 12)

To approve as a correct record the Minutes of the meeting of the Council held on 8 September 2016.

**4. Declarations of Interest**

To receive any declarations of interest from any Member or Officer on any item on this agenda.

All Members are asked to submit any declarations in writing by 9.30am on Wednesday 19 October, 2016 if possible.

**5. Announcements**

To receive any announcements from the Mayor, Leader of the Council, Deputy Leader of the Council, Members of the Cabinet, a Chairman of a Committee or the Chief Executive.

**6. Public questions or statements**

(Pages 13 - 14)

One public question has so far been received under Council Procedure Rule 9, as follows:

Question from Alderman Roger Brooks to the Planning and Economic Development Portfolio Holder (Cllr Murphy)

*“There are presently eight undecided planning applications relating to land in the A6 corridor within the borough boundary totalling in excess of 800 new dwellings. It is well known that there are significant issues of capacity along the A6 specifically affecting Junction 1 of the M55. The study commissioned to determine the limit of capacity has not been published. Assuming that capacity is assessed at less than the 800 houses that are in the planning pipeline what yardstick will officers apply in deciding which application or applications will be recommended to the planning committee for approval?”*

Any further questions or statements received by the specified deadline of noon on Friday, 14 October, 2016 will be published and circulated separately.

**7. Questions "On Notice" from councillors**

(Pages 15 - 16)

To receive any questions from Members of the Council to the Mayor, a member of the Cabinet or the Chairman of a Committee under Council Procedure Rule 12.1

Any questions received by the specified deadline of noon on Friday 14 October 2016 will be published and circulated separately.

**8. Executive reports**

To receive reports from Cabinet Members. (In accordance with Procedure Rule 11.3 Councillors will be able to ask questions or make comments).

(a) Leader of the Council (Councillor Gibson) (Pages 17 - 18)

(b) Resources Portfolio Holder (Councillor A Vincent) (Pages 19 - 20)

- (c) Street Scene, Parks and Open Spaces Portfolio Holder (Councillor Henderson) (Pages 21 - 22)
  - (d) Planning and Economic Development Portfolio Holder (Councillor Murphy) (Pages 23 - 26)
  - (e) Neighbourhood Services and Community Safety Portfolio Holder (Councillor Berry) (Pages 27 - 30)
  - (f) Leisure and Culture Portfolio Holder (Councillor Bowen) (Pages 31 - 34)
  - (g) Health and Community Engagement Portfolio Holder (Councillor V Taylor) (Pages 35 - 36)
- 9. Licensing Periodic Report** (Pages 37 - 42)
- Report of the Chairman of the Licensing Committee (Cllr Bridge).
- 10. Calendar of Meetings 2017/18** (Pages 43 - 50)
- Report of the Leader of the Council (Cllr Gibson) and the Service Director Performance and Innovation.
- 11. Notices of Motion**
- No Notices of Motion have been submitted under Procedure Rule 14.

If you have any enquiries on this agenda, please contact Roy Saunders, tel: 01253 887481, email: [roy.saunders@wyre.gov.uk](mailto:roy.saunders@wyre.gov.uk)

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## Council Minutes

Minutes of the Council meeting held at the Civic Centre, Poulton-le-Fylde on Thursday 8 September, 2016.

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### Councillors present:

The Mayor, Councillor Lees

The Deputy Mayor, Councillor E Anderton

Councillor I Amos

Councillor R Amos

Councillor M Anderton

Councillor Lady Atkins

Councillor Ballard

Councillor Balmain

Councillor Barrowclough

Councillor Beavers

Councillor Berry

Councillor Bowen

Councillor Bridge

Councillor Catterall

Councillor Fail

Councillor Gibson

Councillor Greenhough

Councillor Henderson

Councillors Holden

Councillor Ibison

Councillor Ingham

Councillor Jones

Councillor Kay

Councillor McKay

Councillor Moon

Councillor Murphy

Councillor Orme

Councillor Ormrod

Councillor Robinson

Councillor Smith

Councillor B Stephenson

Councillor E Stephenson

Councillor T Taylor

Councillor V Taylor

Councillor A Turner

Councillor S Turner

Councillor A Vincent

Councillor Matthew Vincent

Councillor Michael Vincent

Councillor Walmsley

Councillor Wilson

**Apologies:** Councillors B Birch MBE, C Birch, Collinson, I Duffy, R Duffy, Hodgkinson, Pimbley and Shewan and Mark Billington (Service Director People and Places).

### Officers present:

Garry Payne (Chief Executive)

Mark Broadhurst (Service Director Health and Wellbeing)

Marianne Hesketh (Service Director Performance and Innovation)

Rosie Green (Policy and Engagement Manager)

Roy Saunders (Democratic Services and Scrutiny Manager)

Carole Leary (Democratic Services Officer).

**Also present:** 3 members of the public.

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**COU.  
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**Confirmation of Minutes**

The minutes of the meeting of the Council held on 7 July 2016 were submitted for confirmation.

Councillor E Anderton proposed and Councillor Gibson seconded an amendment to Minute 11 – Announcements - to delete the words “Mayoral event” and to insert instead the words “UK Civil Service events on behalf of the Mayor’s charities” in the first sentence. The amendment was carried by 30 votes to 0 with two abstentions.

Councillor Beavers proposed and Councillor Barrowclough seconded an amendment to Minute 14(g) – Executive Report of the Health and Community Engagement Portfolio Holder – to include, in the second sentence of the penultimate paragraph (referring to Councillor Taylor’s response to Councillor Beavers), the words “*no, I will not petition the Leader*”. The amendment was lost by 29 votes to 9 with 2 abstentions.

Councillor Fail proposed and Councillor Beavers seconded an amendment to Minute 16 - Constitution Amendments – to delete the name of Councillor Duffy from the second sentence of the preamble and also to insert the following two additional sentences before the final sentence of the preamble:

*“Councillor Fail suggested that the proposed procedures were severely flawed and undermined the principle of resident representation. As such Councillor Fail proposed that recommendations 3.2 and 3.3 should be rejected and taken away for formal reconsideration by all councillors with a view to obtaining a fair and robust procedure.”*

The amendment was lost by 29 votes to 9 with 2 abstentions.

**RESOLVED** that the Minutes of the Council meeting held on 7 July 2016 be confirmed as a correct record subject to the deletion of the words “Mayoral Events” and the insertion instead of the words “UK Civil Service Event on behalf of the Mayor’s charities” in the first sentence of Minute 11 – Announcements.

**COU.  
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**Declarations of Interest**

None.

**COU.  
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**Announcements**

1. The Mayor introduced Jessica Basquill, the new Youth Mayor for 2016/17, and presented her with the badge of office of Youth Mayor. He also presented a permanent memento to the retiring Youth Mayor Will Burrell. Will Burrell thanked the Council for the opportunity to be Youth Mayor, thanked various individual councillors and officers for their support and referred to some of the highlights of his period of office.

2. The Mayor also referred to the following Mayor's Charity events:
- The Northern Festival of Remembrance, taking place at the Marine Hall on Wednesday 9 November 2016;
  - The Mayoral Ball to be held on Friday 24 March 2017 at the North Euston Hotel, Fleetwood.

**COU. Public Questions Statements or Petitions**

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None.

**COU. Questions "On Notice" from Councillors**

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None.

**COU. Executive Reports**

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(a) Leader of the Council

The Leader of the Council (Councillor Gibson) submitted a report.

Councillor Gibson said that he agreed with comments made by Councillor Michael Vincent about the ineffectiveness of the recent consultation undertaken by Lancashire County Council on the delivery of its services and, in particular, its failure to properly take account of the comments made by Wyre Council and many other groups and individuals on proposals for library closures. He said that the Deputy Leader of the ruling Labour Group on Lancashire County Council had used the consultation process to repeat his constant political mantra that the Tory Government was responsible for services cuts being implemented by the County Council. He said that his meeting with Councillor Borrow had not been productive and in his view the County Council had made no serious attempt to take account of views expressed during the consultation process.

Councillor M Anderton said, with reference to paragraph 2.1 of the Leader's report, that it was convenient for the Conservative Group that the forthcoming boundary review would be based on the number of registered voters, given that the recent changes to the voter registration system had resulted in an estimated 800,000 voters being removed from the electoral register across the country. She suggested that a lot could be learnt from the Australian system, where voting was compulsory and where the government made it as convenient as possible for constituents to cast their votes, no matter where they were.

Councillor Gibson disagreed with the comments made by Councillor Anderton and said that if people chose not to vote it was their own fault. He said that making voting compulsory would not make people who did not want to vote do so and pointed out that in countries

where voting was compulsory there were always huge numbers of spoilt ballot papers.

Councillor S Turner said that in 2015/16 the Local Government Ombudsman had considered 12 complaints relating to Wyre, none of which had been upheld. During the same period the Ombudsman had received 159 complaints about Lancashire County Council, of which 33 had been upheld, the third highest number in the country. He recognised that Lancashire County Council was a large authority and was therefore likely to receive a higher number of complaints, but he suggested that the figures he had quoted indicated a poor level of performance, particularly when compared with the excellent performance of Wyre.

Councillor Gibson agreed with Councillor Turner's comments and said that, whilst one complaint was one too many, and without being complacent, it was very pleasing that none of the complaints received about Wyre had been upheld by the Ombudsman. He said that the County Council was arrogant to disregard any underlying issues which might be revealed by the complaints which had been made.

Councillor Beavers said that 62% of Lancashire County Council's income had been lost since the Conservative Government had been in power. She accused Councillor Gibson of seeking to score political points prior to the next County Council elections. She said he should be concerned about the impact of government cuts on services in the Wyre area and across Lancashire including the closure of bus routes, closure of libraries and cuts in children's services. She said that the ruling group at the County Council was doing its best to protect services to local communities. She pointed out that Councillor Gibson had refused to join the Combined Authority for Lancashire and, as a consequence, he had no voice in a number of major issues affecting Wyre.

Councillor Gibson said in response, that Wyre Council had lost 63% of its income, but had made efficiency savings without making any cuts to front line services. He also pointed out that Wyre Council only received 11% of the total amount of Council Tax which it collected in the Wyre area.

**RESOLVED:** that the report be noted.

(b) Resources Portfolio Holder

The Resources Portfolio Holder (Councillor A Vincent) submitted a report.

Councillor M Anderton said that she was very pleased to see that some of the long overdue repairs to the Marine Hall and Fleetwood Market were now being made.



Councillor Vincent said in response that repairs were prioritised and carried out where necessary. Such works would continue to be undertaken when proceeds of sales became available.

Councillor Barrowclough asked when the efficiency savings referred in paragraph 2.3 of the report would be announced.

Councillor Vincent said that the efficiency savings for the current year had already been announced. Efficiency savings for 2017/18 would be announced as part of the normal budget making process for next year, but he said that Councillor Barrowclough could be assured that the Council would continue to set a balanced budget.

Councillor Smith asked why the cost of repairs to Thornton Leisure Centre, referred to in paragraph 5.3 of the report, were having to be met from the Capital Investment Reserve, rather than under the regular arrangements for maintenance in the management agreement with the YMCA.

Councillor Vincent said in response, that the need for additional roof and guttering repairs had been discovered only when more minor planned maintenance works were being undertaken and it was more efficient and less costly to undertake the additional works at the same time.

Councillor McKay welcomed the imminent start on works to the Teanlowe Day Centre referred to in paragraph 4.1 of the report. She congratulated the Portfolio Holder on achieving a positive outcome to the various concerns raised by users of the building. She also said that she welcomed works now being proposed to improve facilities at the Cottam Hall pavilion, in conjunction with the local cricket club.

Councillor Vincent thanked Councillor McKay for her comments. He said that finding a solution to the problems encountered at the Teanlowe 60+ Community Centre had been made more difficult because of ill-informed speculation about the future of the building. He was very pleased that an outcome which was positive to the tenants, the local community and the council had eventually been achieved. He pointed out that the consultation carried out by the Council had been effective.

Councillor Vincent confirmed, in response to comments by Councillor B Stephenson, that repair works at Fleetwood Market had already started. He also pointed out that he had consistently stated that the Council would not undertake major capital investments until there were sufficient funds in place to complete a project. The Council would not borrow money to undertake such works.

**RESOLVED** that the report be noted.

(c) Street Scene Parks and Open Spaces Portfolio Holder

The Street Scene Parks and Open Spaces Portfolio Holder (Councillor Henderson) submitted a report.

Councillor M Anderton thanked Wyre staff for the great clean up job they had done after Tram Sunday. She also said that she was proud of the Green Heritage Award given to Fleetwood Memorial Park and that Wyre staff were doing a great job on the Mount Grounds. She asked when the shelters would be completed and whether there were any plans to repaint the Mount Pavilion in more sympathetic colours, possibly matching the railings which she said were looking very smart. Finally, she said that, with the addition of so many more beach huts along the promenade, she had received complaints about the lack of refuse bins. There was currently just one large bin near the Café, which was frequently overflowing and was only emptied at 1pm.

Councillor Henderson said in response, that he would speak to the officers about the provision of bins and arrangements for emptying them. He thanked Councillor Anderton for her comments about the Memorial Park. He said, with regard to the comments about the problems with the water feature at the park referred to at the last meeting, that the cause of the problem had been identified by United Utilities and measures were being taken to resolve it. He said that work on the Mount shelters should be completed within the next week or so. The seats which had been taken away for refurbishment would then be returned. He said he was unsure whether or not there would be sufficient money left in the budget to repaint the Pavilion, but he would check.

Councillor Orme thanked the Street Scene Team for their work over the summer period, particularly during the lead-up to the judging for the Britain in Bloom competition. It was very pleasing that Knott End had been runner up in the Best Kept Large Village category.

Councillor Henderson said that he would pass on the thanks from Councillor Orme and agreed that the Street Scene staff had worked very hard during the summer months to help local communities around the Borough with their Britain in Bloom entries.

Councillor Henderson said, in response to a question from Councillor Beavers, that he understood that a written response had been sent to her by Mark Billington following the last Council meeting explaining why the area between the car park at Fleetwood beach and the pitch and putt course had been tarmacked. He said that he would check and send it to her again.

Councillor T Taylor said that he had heard rumours that the outdoor gym equipment was to be moved from Roundway to the Memorial Park and asked if or when that was intended that the relocation would take place.

Councillor Henderson said that it was not correct that a decision had been made to relocate the equipment to Memorial Park. The equipment had been installed in its current position under a Section 106 Agreement attached to a planning permission and the funding therefore had to be used in the vicinity of the development. However, the local residents had now said that they did not want the play equipment in its current location. The Council was currently trying to establish the legal position before deciding what to do.

**RESOLVED** that the report be noted.

(d) Planning and Economic Development Portfolio Holder

The Planning and Economic Development Portfolio Holder (Councillor Murphy) submitted a report.

Councillor Murphy confirmed, further to comments made earlier in the meeting, that refurbishment works had already commenced at Fleetwood Market and that the tenants trading at the market were happy with the proposed works.

Councillor Murphy agreed with comments made by Councillor Michael Vincent about the success of the works undertaken to transform the Fleetwood Promenade. He said the conclusions of the independent review of the Coastal Communities Fund Scheme, referred to paragraph 2.1 of his report, showed that the local people consulted during the review had been very favourable in their support for the project. He said that he had recently spoken to a senior officer from the Department of Communities and Local Government about a further bid for £400,000 under Part 4 of the CCF Scheme for works to Cleveleys and Fleetwood. The DCLG officer had been very impressed and he hoped that the bid would be supported.

Councillor M Anderton also referred to paragraph 2.1 of the report. She said that it stated that “the CCF scheme is now complete”. She asked for an update on the Ecology Zone, which she said was not complete. She accepted that extracts of the CCF evaluation report were positive about what had been done, but she felt, having read the full report, that the Council had “missed a trick” by not picking up on the responses survey stating that more could be done for children, particularly teenagers. She suggested a skate park instead of just a skate bowl or actually having boats for hire on the boating lake for example. She said that the main negative comments centred on the charge for using the splash pad and the loss of a free paddling pool for children. She also referred to the lack of toilet facilities and pointed out that it was a long walk to the cemetery toilets when there was a closed toilet on the boating lake. Finally, she understood that there was tender exercise taking place for the letting of the market café and asked for an update. She said that if there was not a positive response the Council should consider bringing the café in-

house thereby enabling the Council to offer incentives to coach drivers to bring in customers.

Councillor Murphy said in response that the splash-pad was a fantastic facility and referred to the usage figures given at the previous meeting. He said that when the boating lake had been refurbished tenders had been sought for an operator for hire boats on the lake, but no response had been received. Councillor Murphy said that it was correct that the Ecology Zone was not yet complete, but said that those works could not be finalised until work on the sea defences had been completed. Councillor Murphy said he was not in a position to reveal the details at this stage but he was aware that a tender had been received from a local Fleetwood café owner to run the market café.

Councillor Fail asked whether the Portfolio Holder could guarantee that the Infrastructure Delivery Plan, which he had stated in paragraph 8.5 of his report would accompany the Local Plan, would actually address the infrastructure shortfall that already existed. He referred as examples to problems of road congestion on the A585 and the lack of rail provision to Carleton, Thornton, Cleveleys and Fleetwood. Councillor Fail also referred to the existing open space targets which were not currently being met which he said was evidenced by the fact all settlements in Wyre fell short of the 0.74 hectares per thousand population target for children's play space and that a number of the urban areas such as Cleveleys, Fleetwood and Poulton fell short of the 1 hectare per thousand population target for outdoor sport.

Councillor Murphy said in response that he was not in a position to make any guarantees, but he said he would arrange for a written response to be provided to Councillor Fail on the detailed points raised in the questions he had asked.

**RESOLVED** that the report be noted.

(e) Neighbourhood Services and Community Safety Portfolio Holder

The Neighbourhood Services and Community Safety Portfolio Holder (Councillor Berry) submitted a report.

Councillor Berry, when introducing his report, referred to the flooding that had occurred on 22 August at Churchtown and Garstang. He said that 83mm of rain had fallen over a 3 day period, including 49mm in just 12 hours at Abbeystead. The Council had provided the sandbags and advice to local residents but, unfortunately, 16 houses had been flooded at Churchtown and 2 houses had been flooded at Garstang. He thanked members of the Churchtown Food Defence Group and Council staff for the work that they had done to help the effected local residents. He said that it had been apparent during this latest incident that those residents who had installed flood protection

equipment since the previous floods had fared better than other residents. He said that the availability of grants for such works would be promoted further. He said that the Council would be participating in a meeting to be held soon, involving all the relevant agencies, to review the latest events and to see what additional measures could be taken to prevent recurrences, in both the short and longer term.

Councillor M Anderton expressed concerns about the number of recent burglaries from garages and sheds in the area.

Councillor Berry said that this issue had been raised at Community Safety Partnership meetings. The Police and partner agencies were doing what they could to address the problem, particularly by advising residents about the risks of theft of expensive equipment from sheds and providing advice on security measures.

Councillor Lady Atkins said that Garstang Sports and Social Club had only very recently re-laid carpets and replaced equipment following the previous floods in the winter and had been inundated again. She asked the Portfolio Holder to ensure that United Utilities were properly maintaining the Garstang pumping station properly. A generator had been there for some time which appeared to be pumping water into large containers. She said that United Utilities and the Environment Agency needed to take further action as soon as possible to reduce the risk of future flooding.

Councillor Berry said that the Council was pressing for measures to be implemented as quickly as possible to retain water for longer in the Abbeystead area. He said that he was not aware of what United Utilities were doing at the pumping station. He advised Councillor Lady Atkins that the Sports and Social Club were likely to be eligible for a grant and suggested that she advised them to apply.

Councillor B Stephenson said that the Council should be grateful for funding from the Police and Crime Commissioner for the replacement and upgrade of the 13 CCTV cameras in Fleetwood referred to in paragraph 3.1 of the report. He said, however, that 13 cameras were not sufficient.

Councillor Berry said in response that the Council did appreciate the £10,000 which it (and the other Lancashire districts) had received from the Police and Crime Commissioner for the last few years. He pointed out that though, that the Council had given the same sum to support measures on domestic violence being implemented by the Police and other agencies. He said that the new cameras at Fleetwood were of high quality and were in locations where the police had wanted them to be.

**RESOLVED** that the report be noted.

(f) Leisure and Culture Portfolio Holder Report

The Leisure and Culture Portfolio Holder (Councillor Bowen) submitted a report.

Councillor Bowen, when introducing her report, referred to recent tragic events at beaches around the country, where people had been drowned. She said that Wyre Council should be commended for providing lifeguards and signs on the beaches on its coastline.

Councillor Bowen said, in response to a question from Councillor M Anderton, that lifeguards were not on duty any later in the evening at Cleveleys than at Fleetwood. She said however, that in view of the recent incidents around the country, she would discuss with officers if it might be possible to review the working patterns of the lifeguards to enable them to be deployed more flexibly, to take account of prevailing weather conditions and perhaps to enable them to work later on some occasions.

Councillor Bowen also said that she would check whether a letter had yet been sent to the two Fleetwood business men mentioned at the last Full Council meeting who had been the instigators of the “beside the seaside” initiative to thank them for their contribution and if not she would ensure that a letter was sent.

Councillor Bowen thanked Lady Atkins for positive comments she made about the refurbishment of the swimming pool, including the attractiveness of the new colour scheme and said that the feedback from users, particularly from school children using facilities at the start of the new term, had been very positive.

Councillor Bowen also thanked Councillor Balmain for positive comments he made about the excellent new facilities at the Garstang Leisure Centre and also the excellent improvements to the Garstang swimming pool.

Councillor Bowen thanked Councillor Robinson for positive comments about the excellent support provided by Wyre officers for the International Tractor Pulling event at Great Eccleston over the recent Bank Holiday weekend and also thanking the Deputy Mayor for attending. Councillor Bowen said that it was a very large and popular event which helped to put Wyre on the map. The Deputy Mayor, (Councillor E Anderton) said that she had very much enjoyed attending the event.

**RESOLVED** that the report be noted.

(g) Health and Community Engagement Portfolio Holder

The Health and Community Engagement Portfolio Holder (Councillor V Taylor) submitted a report.

Councillor M Anderton welcomed the excellent information piece included on the Wyre website about seagull nuisance, following the issues she had raised at the previous Council meeting. She asked for an update on her further requests regarding on-line reporting of seagull nuisance, a review of data and the development of a Wyre policy with regarding to this growing problem, including the possibility of a bye law prohibiting feeding of seagulls in residential areas.

Councillor V Taylor said that various proposals to try to prevent the feeding of seagulls were being considered. Whilst making a bye law was likely to be difficult the possibility of using anti-social behaviour provisions such as a Public Space Protection Order were being researched. She said that there had been over 3,000 hits on the information published on the website. There were also plans to provide residents with information on ways to prevent seagulls nesting on buildings. She confirmed that provision for on-line reporting was already in place.

Councillor Taylor said, in response to comments made by Councillor B Stephenson, that seagulls were protected under the provisions of the Wild Life and Countryside Act 1981 and that they could only be culled if a licence had been obtained. Such a licence was only likely to be granted in exceptional circumstances, such as in areas near to airports.

**RESOLVED** that the report be noted.

(h) Comments and questions from Cabinet members

Councillor V Taylor said, in response to comments made by Councillor Gibson, that she had been disappointed by the way the County Council's review of libraries had been undertaken, particularly the way in which a vast amount of information had been provided to County Councillors on the responses made to the consultation with only a very short time for them to consider it prior to a decision being made by the Cabinet.

Councillor V Taylor endorsed comments about the value to Wyre of the International Tractor Pulling Event at Great Eccleston. She said she had received lots of positive comments from overseas visitors and from people attending from other parts of the UK, about the Council's support for the event.

**COU.**  
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**AUDIT COMMITTEE PERIODIC REPORT**

The Chairman of the Audit Committee (Councillor McKay) and the Head of Finance submitted a report referring to current issues being dealt with by the Audit Committee. Councillor McKay said that it was a very effective committee, which often worked on a cross-party basis and was well supported by Clare James in her new role as Head of Finance.

Councillor Barrowclough referred to paragraph 3 of the report and asked that if possible future meetings should be scheduled to avoid clashes with Fleetwood Town Council meetings which were held on the last Tuesday of each month.

**RESOLVED** that the report be noted.

**COU. 28**      **ELECTORAL REVIEW WORKING GROUP: PARLIAMENTARY CONSTITUENCIES 2018**

The Leader of the Council (Councillor Gibson) and the Service Director, Performance and Innovation submitted a report to enable the Council to consider the appointment of a working group to consider proposals for a review of parliamentary constituencies.

Councillor M Anderton proposed and Councillor Beavers seconded an amendment proposing that the membership of the Working Group should be comprise of any councillors who wished to attend, but the amendment was lost by 31 votes to 9.

**RESOLVED** that a working group comprising the Deputy Leader and Resources Portfolio Holder (Councillor A Vincent), Councillors Ballard, Holden, S Turner, Michael Vincent, M Anderton and Fail be appointed to respond to the consultation process on the 2018 Review of Parliamentary Constituencies and to submit comments and proposals on behalf of the Council to the Boundary Commission for England.

**COU. 29**      **NOTICES OF MOTION**

None received.

The meeting started at 7.00pm, and finished at 8.58pm

arm/ex/cou/min/080916





**COUNCIL MEETING**  
**20 October 2016**

**AGENDA ITEM 6**

**PUBLIC QUESTIONS OR STATEMENTS**

One question has been received from Alderman Brooks under Procedure Rule 9 by the deadline of 12.00 noon on Friday 14 October, 2016 as printed on the main agenda.

Published 14 October, 2016  
Democratic Services  
Tel: 01253 887481

[arm/ex/cou/cr/questions](#)

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**COUNCIL MEETING**  
**20 October 2016**

**AGENDA ITEM 7**

**QUESTIONS "ON NOTICE" FROM COUNCILLORS**

No questions have been received from Councillors under Procedure Rule 12.1 by the deadline of 12.00 noon on Friday 14 October 2016.

Published 14 October, 2016  
Democratic Services  
Tel: 01253 887481

[arm/ex/cou/cr/questions](#)

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Report of:	To:	Date	Item No.
Cllr. Peter Gibson, Leader of the Council	Council	20 October 2016	8(a)

<b>Executive Report: Leader of the Council</b>
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**1. Purpose of report**

**1.1** To inform Council of progress on key objectives and the current position on a number of issues, as set out below.

**2. A585 Windy Harbour to Skippool improvement – Public Consultation**

**2.1** The public consultation process by Highways England (HE) on 2 options for a new road from Windy Harbour to Skippool has commenced and on the 11 September I, along with Cllr Henderson and Cllr Murphy, attended a public consultation that was held in Singleton. The new road is critical if we are to deliver growth in the urban area and maximise opportunities in Fleetwood, Poulton and at the Hillhouse International Business Park Enterprise Zone, Thornton.

**2.2** The Chief Executive and I have written a joint letter to HE stressing how important the new road scheme is for the Borough and once implemented the new road will both increase and maximise the capacity of the A585 to support growth.

**2.3** Whilst at this early stage the detailed highway scheme has not been fully worked up, I have emphasised to HE the need for the final scheme to take account of the future growth potential in the Borough. Option 1 would provide a dual carriage way and a greater carrying capacity with Option 2 being a single road. Whilst Option 1 is more expensive than Option 2 I consider that Option 1 will futureproof the road network and impact less on local residents.

**2.4** I have therefore informed HE that our preferred option is “Option 1: A bypass to the south of the A585” and whilst Option 1 is our preferred option I have requested that the detail design of the scheme consider improvements to the current A585/A588 junction. This junction is also a major pinch point that constrains growth Over Wyre. Currently the junction operates giving priority to traffic on the A585 with consequent queuing on the A588 over Shard Bridge. I am sure Members would agree that we would like to see the A588 as a continuous priority route to Skippool roundabout with Mains Lane becoming a secondary access road for Little Singleton.

### **3. District Leaders Meeting**

- 3.1** On the 15 September I attended the District Leaders forum in Preston. We discussed various matters including Combined Authority / Devolution status, financial outlook/challenges and appointments to Regional/Outside Bodies.
- 3.2** In respect of Combined Authorities (CA) the CA has moved into Shadow form (SCA) and Members should be aware that the existing Chairman Cllr Alistair Bradley (Leader Chorley Council) has been replaced by Cllr Simon Blackburn (Leader Blackpool Council). At the District Leaders meeting I placed on record my thanks to Alistair but expressed my disappointment that the Chairman of the SCA was not a Leader from a Lancashire District Authority.
- 3.3** Members may have read in the media that Burnley have to make significant financial savings and because we have been financially prudent and made tough decisions early, such as Senior Management Team restructures, charging for Green Waste etc., I reported to the meeting that we were in a strong financial position. Whilst we are currently in a good financial position we are not complacent and on the 7 September the Deputy Leader and Resources Portfolio Holder Cllr Alan Vincent presented the Medium Term Financial Plan to Cabinet where it was unanimously agreed. Also on the 27 September Clare James, Head of Finance and Section 151 Officer, gave a presentation to Members on the MTFP and whilst I was unable to attend the MTFP presentation I have received positive feedback from a number of Members and I would like to take this opportunity to place on record my thanks to Clare.
- 3.4** At the Lancashire District Leaders meeting it was agreed that for the period 2016-17 Cllr Viv Wilder (Fylde Council) would be the Fylde Coast District Representative on the Lancashire Health and Wellbeing Board.

### **4. Comments and Questions**

- 4.1** In accordance with procedure rule 11.3 any member of Council will be able to ask me a question or make a comment on the contents of my report or on any issue, which falls within my area of responsibility. I will respond to any such questions or comments in accordance with Procedure Rule 11.5.



Report of:	To:	Date	Item No.
Cllr Alan Vincent, Resources Portfolio Holder and Deputy Leader	Council	20 October 2016	8(b)

<b>Executive Report: Resources Portfolio Holder</b>
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**1. Purpose of report**

**1.1** To inform Council of progress on key objectives and the current position on issues within the Resources Portfolio, as set out below.

**2. Finance**

**2.1** I am pleased to report that the authority's 2015/16 Statement of Accounts received an unqualified audit opinion. The External Auditors Report to those charged with governance, which was considered by the Audit Committee 20 September, recognised that the authority 'has good processes in place for the production of the accounts and good quality supporting working papers'. They also concluded that the Authority's Value For Money conclusion did not identify any significant risks and was 'a very positive result'. At the meeting I understand that Andy Smith (a senior manager at KPMG) commented that the result was 'really impressive and very positive overall'. I would like to extend my thanks to all the staff who were involved in the production of the Accounts and to the Audit Committee for overseeing what is a very complex and important document.

**2.2** Following the approval of the Medium Term Financial Plan, the government's multi-year settlement offer was accepted by the 14 October deadline. This means that we can continue to develop our efficiency plans with the optimum degree of certainty to the end of the settlement period in 2019/20.

**3. Human resources**

**3.1** Corporate Management Team and Heads of Service have been working together to develop a strategic narrative for the council which includes a clear vision and goals for the future. A plan is being developed which sets out a clear path for continuing to evolve the way that the Council works and how we keep ourselves fit for purpose, during a time when local government continues to change rapidly. The plan will be shared with all Elected Members in due course.

**4. Asset management**

- 4.1** Negotiations are progressing well with Keyworker Homes around the re-development of the Garstang Business Centre site. All remaining tenants have now vacated the site in preparation for the disposal of this asset.

**5. Comments and questions**

- 5.1** In accordance with procedure rule 11.3 any member of Council will be able to ask me a question or make a comment on the contents of my report or on any issue, which falls within my area of responsibility. I will respond to any such questions or comments in accordance with Procedure Rule 11.5.

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Report of:	To:	Date	Item No.
Cllr David Henderson, Street Scene, Parks and Open Spaces Portfolio Holder	Council	20 October 2016	8(c)

**Executive Report: Street Scene, Parks and Open Spaces Portfolio Holder**

**1. Purpose of report**

1.1 To inform Council of progress on key objectives and the current position on issues within the Street Scene and Parks and Open Spaces Portfolio, as set out below.

**2. Street cleansing**

2.1 I am pleased to inform you that dog fouling reports for April through to August this year were down 23% on the same period last year. This is positive news, and officers will continue to promote responsible dog ownership.

**3 Waste and recycling**

3.1 The take up of the green waste subscription service continues to be well received, the retrieval of unwanted bins has commenced and officers have been sharing the 'Wyre' experience with other Local Authorities.

3.2 Wyre are contributing to the Lancashire Fly Tipping working group to identify consistent ways of recording information to enable data across the County to be compared and the identification of opportunities for joint prevention and communication campaigns.

3.3 In recognition of the Waste and Recycling Service and the Street Cleansing service being shortlisted for the most improved Authorities by APSE; Officers have been asked to facilitate workshops at the annual APSE Conference in December.

**4. Parks and open spaces**

4.1 The first phase of works at the Mount Grounds are soon to be completed. Planting is being undertaken to the seaward side of the site following a successful bid to the Lancashire Environment Fund and comprises of a unique collection of ornamental perennials and bulbs suitable for the coastal environment.

- 4.2** Memorial Park continues to flourish with a programme of activities and events having been delivered throughout the summer and into the Autumn. Delivering such events and recording how successful they are is a key requirement of the activity plan agreed with the Heritage Lottery Fund. This enables the Council to build partnerships with the local community and provides opportunities for learning and volunteering in the park.

**5. Comments and questions**

- 5.1** In accordance with procedure rule 11.3 any member of Council will be able to ask me a question or make a comment on the contents of my report or on any issue, which falls within my area of responsibility. I will respond to any such questions or comments in accordance with Procedure Rule 11.5.

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Report of:	To:	Date	Item No.
Cllr Peter Murphy, Planning and Economic Development Portfolio Holder	Council	20 October 2016	8(d)

<b>Executive Report: Planning and Economic Development Portfolio Holder</b>
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**1. Purpose of report**

**1.1** To inform Council of progress on key objectives and the current position on issues within the Planning and Economy Development Portfolio, as set out below.

**2. Coastal Communities Fund (CCF) Scheme**

**2.1** Officers submitted an expression of interest in respect of Round 4 of the CCF announced in May 2016 which is focussed on providing business support for new and existing businesses and training for local people within Fleetwood and other coastal town centres. This was based on the feedback received after recent training funded by Coastal Community Team (CCT) monies and a growing demand following our previous CCF training projects which benefitted approximately 100 individuals and businesses. We are still awaiting a decision.

**2.2** A recent visit to Fleetwood by a DCLG official to check on the progress of the Fleetwood Coastal Community Team resulted in Council officers being asked to apply for funding to create a new Coastal Community Team for Cleveleys. This had to be submitted by the end of September. An application has been submitted based on improvements within Cleveleys town centre although, as with Fleetwood, initial funding is very limited. If successful, an economic action plan outlining short, medium and long term actions will need to be prepared and this will be subject to wider stakeholder and community consultation.

**3. Coastal Revival Fund – Marine Hall Dome**

**3.1** Works have been carried out on this project over the summer on days when the Marine Hall was not being used. It has been a great example of collaborative working between council departments specifically the Marine Hall Events Team, Estates Team and the Economic Development Team to prevent any impact on opening to the public. Externally, the clear glass curved panels have now all been stripped of paint and the remaining broken panels of glass have been replaced and

the scaffolding removed. Internally, the feature coloured lights and fused spurs are being installed. This will be followed by removal of internal scaffolding. The blinds are being manufactured and once fitted work on cleaning and repairing the coloured glass dome can commence. Works to the existing permanent access walkway will be carried out to enable maintenance. It is now anticipated works will be completed by the end of October/early November.

#### **4. Fleetwood Coastal Community Team**

**4.1** Support continues to be given to new and existing businesses in Fleetwood. To date eight town centre businesses have received funding towards shop front improvements. There is little funding left but the support is currently ongoing, and businesses are now being advised that assistance is being made on a first come first served basis.

**4.2** A business support advisor continues to provide one to one advice with businesses within Fleetwood Town Centre including Fleetwood Market. To date 10 retail businesses have been assisted.

#### **5. Hillhouse Enterprise Zone (EZ)**

**5.1** Officers are currently assisting with business enquiries for the site and are working on a five year Implementation Plan for Hillhouse in partnership with landowners and the Blackpool, Wyre and Fylde Economic Development Company.

#### **6. Business support**

**6.1** A total of nine flood application grants were processed in partnership with Lancashire Boost totalling £17,479. In addition to this Business Rates Discounts were also awarded totalling £39,074.

**6.2** Wyred-Up membership is increasing steadily and currently stands at 65 (4 more since last quarter) and 20 more than our original target of 45 businesses. New memberships are being promoted at all events. The last event took place at Wyre Banqueting Suite, Garstang.

**6.3** The Wyre Business Exhibition (Wyre Expo) took place on Tuesday 11 October and the Wyre Business Awards will take place on Thursday 24 November. Both events are being actively promoted and sponsorship packages for the awards evening are selling well.

#### **7. Local Growth Plan**

**7.1** The Local Growth Plan, which expires in March 2017, is to be refreshed and a draft will be circulated for comment in the Autumn, with the final document being considered by Cabinet in Spring 2017. Outputs in the current plan have been successfully delivered under the 6 key strategic initiatives and a full output report on the delivery of these will be provided in Spring 2017. The refreshed Growth Plan will set out our economic objectives and aspirations for 2017 to 2020 and will be prepared in consultation with our business community.

## **8. Planning Policy**

### **Local Plan**

- 8.1** As previously reported, evidence in relation to the scale of constraints in relation to highways and flood risk is critical in determining what level of the Objectively Assessed Need (OAN) for housing can be delivered in the Local Plan. The Planning Policy team continues to work with consultants and strategic partners including the Environment Agency, LCC and Highways England (HE) to identify the extent to which flood risk and highways capacity is a constraining factor in delivering housing growth and consequently determine an appropriate deliverable housing requirement for the local plan.
- 8.2** A further draft report on highway capacity was received from LCC at the end of August. However there are still outstanding issues which are being pursued with LCC in order to ensure that the final document is robust. The additional detailed highway report related to Poulton-le-Fylde is due to be completed by the first week in November.
- 8.3** As previously reported, Highways England (HE) have advised that they cannot provide conclusive advice on the capacity of the A585 following completion of the Little Singleton By-pass in 2022 until the scheme for the road is designed in detail later this year. A meeting with HE originally scheduled for the end of August is now to be held at the beginning of October to discuss and agree timescales by when they will complete their work. HE has now commenced their consultation on the options for the A585 Little Singleton By-pass and a number of public consultation events have been held. The Council's formal comments on the proposed options have been sent to HE for their consideration.
- 8.4** A working draft Local Plan has been prepared and briefings with ward members took place throughout August. Meetings with Parish and Town Councils on the draft Plan took place throughout September. The draft Plan has been shared with MPs this month.
- 8.5** The draft Plan is also being shared with service providers and in particular the Local Education Authority and the various CCGs so as to establish what level of services are needed to support growth in the Local Plan. As Members will be aware the Local Plan will be accompanied by an Infrastructure Delivery Plan.
- 8.6** The draft Plan is currently being assessed in terms of viability, sustainability and in respect of the habitat regulations.
- 8.7** As previously reported, under the 'Duty to Cooperate', letters have been sent to adjoining Local Authorities (except Ribble Valley) asking if they can assist Wyre with meeting the housing requirements. All Local Authorities that we wrote to have indicated that they are not able to assist Wyre. Those authorities, particularly those who share or overlap with our Housing Market Area have a duty to assist unless they can demonstrate why they are unable to. To date, we have not received any evidence from any of the neighbouring local authorities on this matter. Adjoining Local Authorities will want to see our highways evidence

which is the basis for the request for assistance. Further discussions are necessary so as to agree a position between Wyre Council and adjoining Councils so as to at least demonstrate to the Inspector that in preparing the Local Plan we have satisfied the requirements under the duty to co-operate.

- 8.8** There has been a delay in receiving comments on the draft Strategic Flood Risk Assessment Level II which is now likely to be finalised early in October 2016. The draft report was sent to the Environment Agency, United Utilities and the Lead Flood Risk Authority (Lancashire County Council) for comments.

## **9. Comments and Questions**

- 9.1** In accordance with procedure rule 11.3 any member of Council will be able to ask me a question or make a comment on the contents of my report or on any issue, which falls within my area of responsibility. I will respond to any such questions or comments in accordance with Procedure Rule 11.5.

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Report of:	To:	Date	Item no.
Cllr. Roger Berry, Neighbourhood Services and Community Safety Portfolio Holder	Council	20 October 2016	8(e)

**Executive Report: Neighbourhood Services and Community Safety Portfolio Holder**

**1. Purpose of report**

1.1 To inform council of progress on key objectives and the current position on issues within the Neighbourhood Services and Community Safety Portfolio as set out below.

**2. August Flooding Event**

2.1 Members will recall the December flooding event that caused significant distress and disruption to residents across the borough. Unfortunately on 22 August a more localised but extreme flooding event occurred on the Wyre River catchment which peaked at Churchtown causing flooding to over 16 properties, some of which had only just been reoccupied.

2.2 Council officers worked with the community and partners to limit the effects of the flooding by the provision of sandbags, assistance with moving property and help with road closures. The fire and rescue service should be particularly thanked for their pumping out of flood water throughout the night.

2.3 The council has continued to assist residents during these distressing times, made more so by the short period between the two events. A very positive public meeting was held prior to the September flood forum to discuss any outstanding issues and to outline the proposed way forward. This includes:

- Provision of a pumping plan for Churchtown.
- The Environment Agency (EA) to undertake modelling of the Wyre and to bring forward the Upper Wyre Flood Strategy which includes options for Slowing the Flow, Flood storage, Raising Embankments and Dredging of watercourses.
- A resident visit has been arranged to the Garstang flood basin and the emergency control room at Bamber Bridge.
- We are working to set up and support flood groups at Churchtown, Garstang, St Michaels, Thornton Cleveleys, Stalmine and Hambleton.

- Funding is available for “quick wins” for small projects to improve flood protection within communities, through Lancashire CC. Officers are to meet with LCC and the EA to identify suitable projects.

### **3. Rossall Coastal Defence Improvement Scheme**

- 3.1** Rossall Coastal defence scheme is the largest coastal defence scheme in the UK and, to date, 1,750m of rock revetment and 12 of the 18 groynes have been completed. The beaches have continued to rise with sand being trapped between the rock groynes with great success.
- 3.2** Very good progress is being made on the concrete stepped revetments with 85% now in place. 60% of the new rear wall is also in place and a hydraulic crushing technique will be used to remove the rear wall, cutting down on disturbance to neighbouring properties. The whole area is really taking shape and the level of increased protection to the 7,500 homes protected by the new defences is evident.
- 3.3** The final landscaping designs have been accepted and works to the rear wall should commence imminently. The design for the ecology area has been significantly shaped through public consultation. The landscape works will continue beyond the construction completion date of November 2017 due to planting seasons, with an end date to these works of Spring 2018.

### **4. Bathing Water Quality and Water Management**

- 4.2** In 2015 Fleetwood was rated excellent, following significant works undertaken at the treatment works and at Skippool, which allowed a step change application to be approved. Indications are that this rating will continue into 2016/17 season.
- 4.3** In 2015 Cleveleys bathing water narrowly missed receiving a satisfactory standard due to three poor samples in 2012 and one in 2013, including the very first sample taken in 2012, which recorded very high levels of pollution indicators skewing the results. 79 samples have been taken over a four year period, which have indicated that bathing water quality has been improving year on year. Good standards were achieved in 2014 and 2015 and are indicated for 2016. Following the publication of this year's results, the 2012 set of data will be replaced by the 2016 results. First indications are that the bathing water will meet the new bathing water standards in 2016, although this needs to be confirmed by DEFRA.
- 4.4** The council continues to support the Love my Beach campaign, which highlights the role communities and businesses have in maintaining the quality of our beaches and bathing waters. There are some excellent examples along our coast of community beach care groups forming and delivering positive improvements to the beach and water quality.



## 5. Environmental health

- 5.1** Every financial year we are required to provide the Food Standard Agency with detailed statistics on the performance of the Authority in conducting food safety inspections. Our figures this year indicate that we conducted 641 interventions and of the 1,138 establishments operating in Wyre on 31 March 2016, 89% were considered to be broadly compliant (achieving a national food hygiene rating of three or higher). During 2015/16 we issued five Simple Cautions, three Voluntary Closures, ten Improvement Notices, one Remedial Action Notice and 180 written warnings. 21 food complaint investigations and 21 food premises investigations were undertaken.
- 5.2** During 2015/16 we conducted the following Health and Safety inspections:

Type of Intervention	Number of Interventions completed
Face to Face visits	24
General Inspections	18
Gas Safety inspections	10
Tattoo Parlour inspections	16
Revisits	6
Prohibition Notice Served	1
Accident Investigations Undertaken	33
Number of Complaints investigated	12
Animal Petting Farm Inspections	4
Private Water Supply Risk Assessments	10

## 6. Community safety

- 6.1** We are playing our part in a project that aims to disrupt organised crime across Lancashire. The project allows partner agencies to share information on individuals or businesses suspected of being involved in organised crime.
- 6.2** Our CCTV Team have recently assisted the police in producing evidence towards a number of serious criminal cases in Wyre and Fylde, one of which resulted in a recent crown court appearance. Our CCTV volunteers have been pivotal in providing monitored footage of the incidents referred to in these cases and should be commended for their contribution to public safety. Lancashire police have stated how important CCTV footage has been in many cases that would otherwise have gone undetected.

## 7. Housing

- 7.1** A campaign is underway to encourage fuel poor households across Lancashire that have no central heating system to apply to the Lancashire Central Heating Fund secured by the Cosy Homes in Lancashire (CHiL) partnership. The fund is managed by Blackburn with Darwen Council and residents should call 0336061488, email [info@chil.uk.com](mailto:info@chil.uk.com) or visit [www.chil.uk.com](http://www.chil.uk.com) to see if they qualify.

## **8. Comments and questions**

- 8.1** In accordance with procedure rule 11.3 any member of council will be able to ask me a question or make a comment on the contents of my report or on any issue, which falls within my area of responsibility. I will respond to any such questions or comments in accordance with procedure rule 11.5.

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Report of:	To:	Date	Item No.
Cllr Lynne Bowen, Leisure and Cultural Portfolio Holder	Council	20 October 2016	8(f)

<b>Executive Report: Leisure and Culture Portfolio Holder</b>
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**1. Purpose of report**

**1.1** To inform Council of progress on key objectives and the current position on issues within the Leisure and Culture Portfolio, as set out below.

**2. Volunteering:**

**2.1** The Volunteer Service attended the Blackpool & Fylde College fresher's week promoting volunteering and in particular the Arts and Events service.

**2.2** Two Digital Champion volunteers have been signed up and between them they will be training volunteers and residents on basic IT skills and social media. The sessions will be delivered at the Civic Centre.

**2.3** The Volunteer Service has formed a new partnership with Fleetwood Town Community Trust and its new Traineeships Programme which helps 16-18 year olds develop their CV and career prospects. Volunteering will be offered to participants as part of the programme.

**3. Arts and events**

**3.1** Work is underway on the Time and Tides Project. This new arts and research project based at Cleveleys Community Centre will be explaining bereavement and loss through dance, creative writing, music and film. The first creative consultation stage working with funeral directors, church leaders and bereavement services has been completed. The next stage is a number of participatory sessions with young people during the autumn half-term. The project culminates in an exhibition and showcase at Cleveleys Community Centre on Friday 4 November.

**3.2** A number of professional development sessions have been set up and offered to members of the Wyre Artists Network – HeyWyre. The sessions will be aimed at increasing business acumen and fundraising.

#### **4. Tourism and visitor services**

- 4.1** Marsh Mill opened for the Heritage Open Days when a dedicated group of volunteers gave tours. The Kiln House Gallery continues to showcase local arts and there is currently a rolling programme of work by young artists on display. The Mill and Kiln House Gallery will be open until mid-November when it will close for Winter. It will re-open from Good Friday 2017, on weekends only.

#### **5. Sports development**

- 5.1** The judging of the Wyre Sports Awards has now taken place and all our winners will represent Wyre at the annual Lancashire Sports Awards which will take place this year on 25 November at the Hilton Hotel in Blackpool. Our winners this year are:

- Community Club of the Year: North West Biathle Hub
- Coach of the Year: Simon Ardron (St Michaels On Wyre Tennis Club and Thornton Tennis Club)
- Young Volunteer of the Year: Mason Seddon (Thornton Cleveleys Football Club)
- Adult Volunteer of the Year: Ian Chappell (Fleetwood Swimming Club)
- School of the Year: Larkholme Primary School and Sacred Heart Primary School
- Lifetime Achievement Award: Sue Morgan and Andrea Hoyle (Wyre Netball Club)
- Service to Disability Sport: Robert Wareing (Multi Stars Disability Sports Club)
- Young Achiever of the Year: Sophie Slater (Everton Ladies Academy)

- 5.2** A number of projects have been submitted for Sportivate funding. The programme gives 14-25 year-olds who are not particularly sporty access to six-to-eight weeks of free or subsidised coaching in a range of sports. Projects include:

- A health and wellbeing project which aims to show participants the link between physical and mental wellbeing and how physical activity can be used throughout their life to deal with everyday stress and anxiety.
- Women's Pilates
- Rock Climbing
- Disability Trampolining
- Women's Horse Riding
- Women's Netball

#### **6. Garstang Leisure Centre and swimming pool**

- 6.1** Renovations and improvements to both centres are now complete and feedback from customers on the layout and quality of the facilities has been excellent. Open days for new and existing customers to tour the facilities were held on 24 and 25 September. Early indications indicate that visitor numbers are up

## **7. Comments and questions**

- 7.1** In accordance with procedure rule 11.3 any member of Council will be able to ask me a question or make a comment on the contents of my report or on any issue, which falls within my area of responsibility. I will respond to any such questions or comments in accordance with Procedure Rule 11.5.

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Report of:	To:	Date	Item No.
Cllr. Vivien Taylor, Health and Community Engagement Portfolio Holder	Council	20 October 2016	8(g)

**Executive Report: Health and Community Engagement Portfolio Holder**

**1. Purpose of report**

- 1.1** To inform Council of progress on key objectives and the current position on issues within the Health and Community Engagement Portfolio, as set out below.

**2. Community engagement**

- 2.1** We have been working closely with Wyre Cricket Club and Blackpool Ladies Football Club to support a public consultation exercise for Cottam Hall pavilion in order to gauge opinion about its use and how the pavilion facility can be improved for the future. A working group has been formed between the clubs, our officers and elected members in order to analyse the consultation results and to develop a renovation plan for the next 2-3 years, which will be dependent on external funding and fundraising. The consultation will close on Friday 4 November 2016. If you would like to get involved, the online consultation can be accessed on the council website – [http://consult.wyre.gov.uk/portal/new\\_folder\\_strcuture\\_2013/transformati on/cottam\\_hall\\_consultation](http://consult.wyre.gov.uk/portal/new_folder_strcuture_2013/transformati on/cottam_hall_consultation).

- 2.2** To mark International Day of Democracy on 15 September 2016, we handed over the Council's Twitter account to our new youth mayor, Jessica Basquill. I am pleased to say what an excellent idea this was and it provided Jessica with an opportunity to engage with our 9,000 followers. As a result of this, a new Twitter account has been set up for the Wyre Youth Mayor so that Jessica can keep everyone updated on what she is getting involved with.

**3. Health and wellbeing**

- 3.1** A new Lancashire Safeguarding Adult Board (LSAB) sub group has been established to ensure that organisations across Lancashire work together effectively to safeguard adults and promote their welfare in accordance with the Care Act 2014. We have signed a compact setting out how the member agencies of Lancashire Safeguarding Adult Board (LSAB) sub groups will operate that makes explicit the vision, priorities,

commitment and standards.

- 3.2** Mark Broadhurst, Service Director for Health and Wellbeing, was interviewed by the BBC on 26 September 2016 for BBC Breakfast and the Radio 4 Today programme regarding the Healthier Fleetwood initiative. Healthier Fleetwood is a new initiative launched by Fleetwood GP Mark Spencer in a bid to improve general health and wellbeing in the town. There is already major buy-in from statutory agencies including NHS England, Fylde and Wyre Clinical Commissioning Group, and Lancashire Constabulary together with a wide range of voluntary, community and faith sector organisations, Regenda and community groups. We will be working with Healthier Fleetwood on a variety of initiatives including a range of activities that will promote use of our parks and open spaces. The initiative will be encouraging people to concentrate on doing things that keep them well rather than the NHS managing illness all the time.
- 3.3** Fylde and Wyre have been chosen by Lancashire County Council to pilot a new Children's Services Operating Model which will provide the framework for developing consistent and effective ways of working with children and families. The implementation of the pilot will provide an intensive, short term focus (16 weeks that started on the 3 October 2016) on Children's Services in Fylde and Wyre to support, challenge and innovate in order to assess and manage risk safely and get the best outcomes for our most vulnerable children. A Fylde and Wyre Programme Board is proposed to plan, develop and implement the pilot.

#### **4. Comments and questions**

- 4.1** In accordance with procedure rule 11.3 any member of Council will be able to ask me a question or make a comment on the contents of my report or on any issue, which falls within my area of responsibility. I will respond to any such questions or comments in accordance with Procedure Rule 11.5.

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Report of:	Meeting	Date	Item No.
Chairman of the Licensing Committee, Cllr Simon Bridge	Council	20 October 2016	9

<b>Licensing Committee: Periodic Report</b>
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## 1. Purpose of report

**1.1** To inform the Council of the current position on issues dealt with by the Licensing Committee and Licensing team during the period October 2015 to September 2016 (inclusive).

## 2. Licensing application hearings

The Licensing Committee have met nine times during this reporting period, dealing with a total of 19 items.

### 2.1 Licensing Act 2003

Three new applications were determined by the Committee as a result of objections by residents during the application representation period. Determinations as follows:-

- The Co-op store, Sandy Lane Preesall - granted as per application;
- The Mirror bar and restaurant, Poulton Road Fleetwood - granted but with reduced hours of operation and conditions attached; and
- The Apple Store Café, Wyresdale Hall, Scorton - granted but with reduced hours of operation and additional conditions attached.

### 2.2 Taxi/private hire drivers

Seven applicants/drivers were brought before committee during the period covered by this report.

- Two new driver applicants were granted licences by members;
- One new application was refused;
- Members agreed to permit the renewal of two current driver licences, following medical reports; and
- Two drivers were being brought before members at September's meeting (29<sup>th</sup>) owing to disciplinary issues and questions over their

continuing suitability to be licensed drivers by Wyre Council.

### **2.3 Licensing Policies**

During the period covered by this report two updated policies were considered by the Committee.

Both policies, for The Licensing Act 2003 and The Gambling Act 2005 were subject to a wide consultation process, prior to consideration by Members.

Although changes from the previous versions mainly reflected amendments to legislation, the review of the Licensing Act 2003 policy saw a wholesale re-write. The emphasis now reflects local issues, and has moved away from the previous 'process driven' approach. The inclusion of Wyre key messages also highlights to applicants and operators how this Licensing Authority expects the licensing regime to be approached, in order to promote the licensing objectives in the Wyre area.

Committee members agreed changes and the policies were finally ratified by full council, as legislation requires.

### **2.4 Gambling Act 2005 applications**

Two applications were heard by members for licensed premises who wish to have five gaming machines on the premises. Wyre's Gambling Act 2005 Policy currently permits officer delegation for up to 4, but due to changes in the category of some crane machines (grabbers), this has meant that they are now required to be included on a permit or notification. Both are large premises (Highcross and The Iron Horse) and have a family, food led clientele. Both applications were granted.

## **3. Licences/permits/registrations issued by the Licensing team in the period covered by this report-October 2015 to September 2016 (inclusive).**

### **3.1 Licensing Act 2003 applications**

- 14 New premises licences
- 9 Variations to premises licences
- 14 Minor variations to premises licences
- 111 Personal licences (new and change of address notifications)
- 181 Temporary Event Notices
- 92 Changes to licences (change of Designated Premises Supervisor and/or Premises Licence Holder)

We have received surrender applications for seven premises licences due to closure and there are also approximately nine premises closed but not surrendered.

### **3.2 General licensing-issued during the period covered by this report (new and renewals)**

- 12 Home Boarding establishments
- 15 Boarding establishments
- 8 Pet shops
- 6 Riding establishments
- 10 House to house collection permits
- 11 Street collection permits
- 7 Street traders
- 1 Scrap metal dealers (under the Scrap Metal Dealers Act 2013)
- 2 Second-hand dealers

### **3.3 Taxi Licensing- issued during the period covered by this report**

- 261 Vehicle licences (private hire and hackney carriage)
- 314 Dual driver licences
- 11 Private Hire Operator licences

### **3.4 Gambling Act 2005- issued during the period covered by this report**

- 6 Licensed premises gaming machine permits (3-5 machines)
- 5 Licensed premises gaming machine notifications (up to 2 machines)

## **4. Licensing activity**

### **4.1 Licensing Act 2003**

The five area Pubwatch meetings at Poulton, Thornton-Cleveleys, Garstang, Fleetwood and Over Wyre, continue to be supported by the Anti-Social Behaviour/Licensing Enforcement Officer on a quarterly basis, with police attendance whenever possible.

### **4.2 General**

- 27 Freedom of information requests were received and dealt with. Most popular requests were for animal welfare establishments (boarders, riding schools and zoos) followed by taxis then the Licensing Act 2003.
- The licensing web pages have all been re-designed to give them a more mobile friendly look. This gave us the opportunity to review the relevancy of content and ensure it is re-produced in a user friendly format.
- On-line forms have been developed for most licence types and customers may access a large number of applications through the Gov.uk website, or where forms are not available, a local bespoke format, provided by officers.

## **4.3 Taxis**

### **4.3.1 Unmet demand survey**

Authorities that limit the number of hackney carriages in their area are required by the Office of Fair Trading (OFT), to investigate if the restriction can continue to be justified. In Wyre the number of hackney carriages has been set at 160 for a number of years.

In August, an external transportation specialist (CTS) carried out a survey to ascertain if the limit causes an unmet demand for passengers, the question being; is 160 hackney carriages a sufficient number to serve the needs of the Borough?

CTS consulted with the trade, travelling public and relevant organisations and conducted observations of the activities on a number of key ranks in the borough. The lead officer from CTS presented the report findings to members at the October meeting and the survey confirmed that there is no unmet demand for taxis in this Borough. Therefore members voted to continue to limit numbers to 160.

### **4.3.2 Safeguarding training for drivers**

Following the disturbing events in some Local Authority areas, the issue of CSE (Child Sexual Exploitation) and Safeguarding of children and vulnerable adults has become a national priority. It is vital that the taxi trade are aware of the issues to both protect themselves and also the public they convey.

Formal 30 minute presentations have been delivered by a specialist ex-police officer to all current drivers, with the final sessions scheduled for October. In addition all new drivers are required to undertake and pass a safeguarding section as part of the driver knowledge test. Prospective drivers will also be required to view a DVD presentation which provides key messages and includes a video produced by West Yorkshire Constabulary highlighting the story of a young girl affected by CSE. All drivers have/will also receive a booklet that has been produced by Wyre's licensing section containing useful information and contact numbers which they may refer to if they have any concerns about a child or vulnerable adult whilst working.

### **4.3.3 Nominated garage for vehicle inspections**

At the November meeting members agreed to award the two year contract for licensed vehicle inspections to Burn Naze garage, in Thornton. Their application met the criteria and their testing fees present good value for money for the trade. There are no cost implications to the Council, taxi tests are booked directly with the garage and then test certificates sent to the

licensing department where the vehicle licences are issued.

**4.3.4 Longer duration for driver licences**

The department now issues driver licences for up to a period of three years, as included in the Deregulation Act 2015. To prevent a three yearly peak, licences have been issued on a one year or three yearly basis dependent on when the driver's DBS and medical are due. Annual checks on driver's DVLA information are carried out, to ensure that drivers inform the department of any offences that have been committed during the currency of their licence. Drivers that fail to do so will be dealt with in line with the taxi policy.

**4.3.5 Longer duration for private hire operator licences**

The Deregulation Act also includes the provision for private hire operator licences to be granted for a period of up to five years and Wyre has implemented this change. Checks are carried out at each premises during the licence period to ensure that licence conditions are being adhered to and accurate records kept.

**4.3.6 Taxi newsletter**

In May 2016 the licensing team issued the taxi newsletter to all current drivers and private hire operators and proprietors. The newsletter is aimed at providing valid information to the trade, updates on the latest changes to legislation, together with reminders on relevant legalities. This year's issue introduced information on health related topics, including smoking cessation and where advice can be found on dealing with Dementia, an area of concern that can be relevant to drivers and their passengers and/or family members.

<b>Financial and legal implications</b>	
Finance	No financial implications with this report.
Legal	No legal implications with this report.

### Other risks/implications: checklist

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

risks/implications	✓ / x
community safety	✓
equality and diversity	x
sustainability	x
health and safety	x

risks/implications	✓ / x
asset management	x
climate change	x
data protection	x

report author	telephone no.	email	date
Christa Ferguson Licensing Manager	887476	christa.ferguson@wyre.gov.uk	22/09/16

List of background papers:		
name of document	date	where available for inspection

### List of appendices

None

arm/ex/cou/cr/16/2010cf1



Report of:	Meeting	Date	Item No.
The Leader of the Council (Cllr Gibson) and Service Director Performance and Innovation (Marianne Hesketh)	Council	20 October 2016	10

<b>Calendar of Meetings 2017/18</b>
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**1. Purpose of report**

1.1 To enable a proposed programme of meetings for 2017/18 to be confirmed.

**2. Outcomes**

2.1 Effective democratic decision making.

**3. Recommendation**

3.1 That the Calendar of Meetings for 2017/18, attached as Appendix 1, be approved.

**4. Background**

4.1 The proposed programme of meetings for 2017/18 follows a similar pattern to the programme for the current year.

**5. Key issues and proposals**

5.1 The suggested times, frequency and dates for each type of meeting are listed in Appendix 2. Any adjustments to the usual pattern are referred to in the text. Only minor changes are proposed, where necessary to avoid public holidays or a clash of meetings.

<b>Financial and legal implications</b>	
Finance	None arising directly from this report.
Legal	The proposed schedule of meetings meets with the requirements of the law and the Council's Constitution.

**Other risks/implications: checklist**

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

<b>implications</b>	<b>✓ / x</b>
community safety	x
equality and diversity	x
sustainability	x
health and safety	x

<b>risks/implications</b>	<b>✓ / x</b>
asset management	x
climate change	x
data protection	x

report author	telephone no.	email	date
Roy Saunders	01253 887481	roy.saunders@wyre.gov.uk	22/8/16

<b>List of background papers:</b>		
name of document	date	where available for inspection
None	-	-

**List of appendices**

Appendix 1 Proposed Calendar of Meetings for 2017/18

Appendix 2 List of proposed dates of meetings for 2017/18

arm/ex/cou/cr/16/2010rs1



## CALENDAR OF MEETINGS 2017/18

	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY
MON	1 BH								1 BH				
TUE	2			1					2				1
WED	3 PLAN (MB) CAB			2 PLAN (CMT)			1 PLAN (MB)		3 PLAN ( MB)				2 PLAN (CMT)
THU	4	1		3			2		4	1	1		3
FRI	5	2		4	1		3	1	5	2	2		4
SAT	6	3	1	5	2		4	2	6	3	3		5
SUN	7	4	2	6	3	1	5	3	7	4	4	1	6
MON	8 LG	5 LG	3 E&A	7	4 LG	2	6 O&S	4 LG	8 O&S	5 O&S	5 LG	2 BH	7 BH
TUE	9 CG	6 CG	4	8	5 CG	3	7	5 CG	9	6	6 CG	3	8
WED	10 (CMT)	7 PLAN (CMT)	5 PLAN (CMT)	9 (MB)	6 PLAN (MB) CAB	4 PLAN (MB)	8 CMT	6 PLAN (CMT)	10 (CMT)	7 PLAN (CMT)	7 PLAN (CMT)	4 PLAN (CMT)	9 (MB) CAB
THU	11 COU ANN	8 COU	6	10	7 COU	5	9	7 COU	11	8	8 COUxx	5	10 COU ANN
FRI	12	9	7	11	8	6	10	8	12	9	9	6	11
SAT	13	10	8	12	9	7	11	9	13	10	10	7	12
SUN	14	11	9	13	10	8	12	10	14	11	11	8	13
MON	15	12	10	14	11 O&S	9 O&S	13 E&A	11 O&S	15 LG	12	12 O&S	9 LG	14
TUE	16	13 AUDIT	11	15	12	10	14 AUDIT	12	16 CG	13	13 AUDIT	10 CG	15
WED	17 (MB)	14 (MB) CAB	12 (MB) CAB	16 (CMT)	13 (CMT)	11 (CMT)	15 (MB)	13 (CMT)	17 (MB) CAB	14 (MB) CAB	14 (MB)	11 (MB)	16
THU	18	15 STA	13	17	14	12	16 STA	14	18 COU	15	15 STA	12 COU	17
FRI	19	16	14	18	15	13	17	15	19	16	16	13	18
SAT	20	17	15	19	16	14	18	16	20	17	17	14	19
SUN	21	18	16	20	17	15	19	17	21	18	18	15	20
MON	22 O&S	19 CDG	17 LG	21	18 CDG	16 LG	20	18 CDG	22	19	19 CDG	16 O&S	21
TUE	23	20	18 CG	22	19 AUDIT	17 CG	21	19	23	20	20	17	22
WED	24 (CMT)	21 (CMT)	19 (CMT)	23 (MB)	20 (MB)	18 (MB) CAB	22 (CMT)	20 (MB)	24 (CMT)	21 (CMT)	21 (CMT)	18 (CMT)	23
THU	25 LIC	22	20 COU	24	21	19 COU	23	21	25 LIC	22 LIC	22 LIC	19	24
FRI	26	23	21	25	22	20	24	22	26	23	23	20	25
SAT	27	24	22	26	23	21	25	23	27	24	24	21	26
SUN	28	25	23	27	24	22	26	24	28	25	25	22	27
MON	29 BH	26 O&S	24	28 BH	25	23 E&A	27	25BH	29 E&A	26 E&A	26	23	28 BH
TUE	30	27	25 AUDIT	29	26	24	28	26 BH	30	27	27	24	29
WED	31 (MB)	28 (MB)	26 (MB)	30 (CMT)	27 (CMT)	25 (CMT)	29 (MB) CAB	27 (CMT)	31 (MB)	28 (MB)	28 (MB) CAB	25 (MB)	30
THU		29 LIC	27 LIC	31 LIC	28 LIC	26 LIC	30 LIC	28			29 LIC	26 LIC	31
FRI		30	28		29	27		29			30 BH	27	
SAT			29		30	18		30			31	18	
SUN			30			29		31				29	
MON			31 O&S			30						30	
TUE						31							

**Key** COU ANNUAL = Annual Council Meeting 7.00 pm CG = Conservative Group - 6.00 pm  
 BH = Bank Holiday LG = Labour Group - 6.00 pm

CAB = Cabinet - 6.00 pm  
 COU = Council - 7.00 pm  
 STA = Standards Committee - 6.00 pm  
 AUDIT = Audit Committee - 6.00pm  
 E&A = Employment & Appeals Committee - 6.00 pm  
 CDG - Councillor Development Group – 6.00pm

O&S = Overview and Scrutiny Committee - 6.00 pm

PLAN = Planning Committee - 2.00 pm  
 LIC = Licensing Committee - 6.00 pm

MB = Management Board  
 MT = Management Team

**DATES OF MEETINGS 2017/18**

**COUNCIL**

8 meetings (excluding Annual Meetings)

Approximately 6 weekly frequency. Same pattern as in 2017/18. Thursdays at 7.00pm

11 May 2017 (Annual meeting 2017/18)

8 June 2017

20 July 2017

7 September 2017

19 October 2017

7 December 2017

18 January 2018

8 March 2018 (Budget meeting)

12 April 2018

10 May 2018 (Annual Meeting 2018/19)

**AUDIT COMMITTEE**

5 meetings. Not evenly spaced. Scheduled to fit in with the requirements of the Audit Plan and various statutory deadlines. Similar pattern as in 2016/17, except a meeting scheduled for July 2017 instead of June because of changes to arrangements for approving the final accounts. Tuesdays, at 6 pm.

13 June 2017

25 July 2017

19 September 2017

14 November 2017

13 March 2018

**EMPLOYMENT AND APPEALS COMMITTEE**

3 meetings. Similar pattern as in 2016/17, but all meetings approximately two weeks earlier than last year to avoid clashes with other meetings. Mondays at 6 pm.

3 July 2017

23 October 2017

26 February 2018

## **OVERVIEW AND SCRUTINY COMMITTEE**

11 meetings – same number and similar pattern as in 2016/17, but a meeting in May 2017 instead of August 2017. Mondays at 6pm. Approximately, 4 weekly intervals between meetings.

22 May 2017

26 June 2017

31 July 2017

11 September 2017

9 October 2017

6 November 2017

11 December 2017

8 January 2018

5 February 2018

12 March 2018

16 April 2018

## **PLANNING COMMITTEE**

12 meetings – same number and pattern of meetings as in previous years. First Wednesday of each month, at 2 pm.

7 June 2017

5 July 2017

2 August 2017

6 September 2017

4 October 2017

1 November 2017

6 December 2017

3 January 2018

7 February 2018

7 March 2018

4 April 2018

2 May 2018

## **LICENSING COMMITTEE**

11 meetings – Generally, last Thursday of each month, at 6 pm, but no meeting in December. As in previous years, monthly meetings have been scheduled to enable statutory deadlines to be met if applications are received. It is likely that a number of these meetings will not be needed but, it is easier to schedule meetings on a monthly basis and cancel them when necessary, than to have to add extra meetings at short notice.

25 May 2017

29 June 2017

27 July 2017

31 August 2017

28 September 2017

26 October 2017

30 November 2017

25 January 2018

22 February 2018

22 March 2018 (brought forward 1 week to avoid Easter Holidays)

26 April 2018

## **STANDARDS COMMITTEE**

3 meetings scheduled - Thursdays at 6 pm.

Evenly spaced throughout the year. Similar pattern as in 2016/17. Additional meetings will be organised, if necessary, to deal with particular Code of Conduct issues.

15 June 2017

16 November 2017

15 March 2018

## **CABINET**

9 meetings. Same number and similar pattern of meetings as in 2016/17. Approximately 6 weekly, Wednesdays at 6pm. (On same day as Management Board meetings).

14 June 2017

12 July 2017

6 September 2017

18 October 2017

29 November 2017

17 January 2018

14 February 2018 (Budget meeting)

28 March 2018

9 May 2018

## **COUNCILLOR DEVELOPMENT GROUP**

4 Meetings. Similar pattern as in 2016/17. Mondays at 6.00pm.

19 June 2017

18 September 2017

18 December 2017

19 March 2018

**Conservative Group** Tuesday before each Council Meeting (including Annual Meetings)

**Labour Group** Monday before each Council Meeting (including Annual Meetings)

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